

City of Lexington Electoral Board

January 8, 2021

Minutes

A meeting of the City of Lexington Electoral Board was held on Friday, January 8, 2021, in the office of the Registrar in Lexington City Hall. Present: Nancy Sullivan, Chair; Vicki Turner, Vice Chair; Dorothy Blackwell, Secretary; and Jan Yowell, Registrar.

Regarding the annual reorganization of the Board, a motion was made, duly seconded and unanimously approved that Nancy Sullivan serve as Chair, Vicki Turner serve as Vice Chair, and Dorothy Blackwell serve as Secretary.

Republican and Democratic Party Committee Chairs have until January 22nd to submit names of potential Officers of Election to the Secretary of the Electoral Board. Therefore, the Board will meet again at the end of January to appoint Officers of Election.

The 2021-2022 budget was discussed. The Board recommended the following pay increases for Officers of Election.

Chief Officer	\$200.00
Assistant Chief Officer	\$175.00
Officers of Election	\$15.00 an hour

Training and setup pay will remain the same. The Board also added \$100 to the budget to provide additional food to the Officers of Election on election day.

The responses to the Officer of Election survey initiated by the Board were discussed, and the following procedures were adopted:

1. Training manuals will be distributed to Officers of Election two weeks prior to training. The Chiefs and Assistant Chiefs will have input and assist with training. Training will include but not be limited to operations on election day, use of pollbooks, forms, what ifs, acceptable ID, spoiled vs. voided ballots, SOR and media.
2. The precinct Chief and Assistant Chief will select Officers of Election and make job assignments. Precinct Officers of Election will rotate positions through the day. The precinct Chief and Assistant Chief will work all day and others will work half the day.
3. The operational hours during the 45 days of in-person absentee voting will be 9:00-4:00. There will be no closing for lunch.
4. The voting equipment will be programmed to count over and under votes.
5. Any complaints received by the Registrar will be immediately forwarded to the Electoral Board.

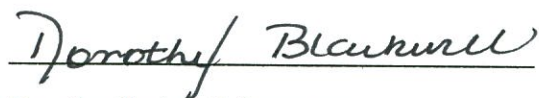
The Registrar will research protocol for political party observers and the media, for both election day and during in-person absentee voting.

A suggestion was made by an Officer of Election that the Electoral Board review other locations for the precinct. Vicki Turner will follow up with the Superintendent of the Lexington City Schools.

Hiring an additional Deputy Registrar was discussed, as was moving the pollbook into the community meeting room during in-person absentee voting. A final decision was tabled until the next meeting.

There being no further business, the meeting was adjourned.

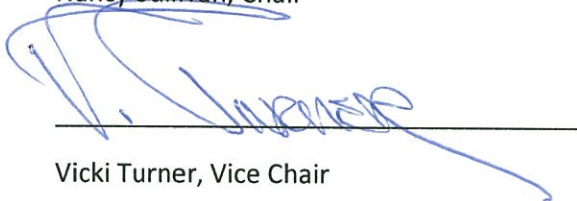
Respectfully,



Dorothy Blackwell, Secretary



Nancy Sullivan, Chair



Vicki Turner, Vice Chair