



LEXINGTON ARCHITECTURAL REVIEW BOARD

Thursday, December 17, 2020 at 4:30 P.M.
Distance Meeting held though ZOOM, Lexington City Hall,
300 E. Washington Street, Lexington, VA

AGENDA

- 1. CALL TO ORDER
 - A. statement of emergency and authority to proceed
- 2. APPROVAL OF AGENDA
- 3. APPROVAL OF MINUTES:
 - A. December 3, 2020 Minutes*
- 4. NEW BUSINESS:
 - A. COA 2020-26: an application by Reverend McKinley A. Williams for a Certificate of Appropriateness to approve screening of mechanical units at 103 N. Main Street, Tax Map #17-1-28, owned by First Baptist Church.**
 - 1) Staff Report*
 - 2) Applicant Statement
 - 3) Public Comment
 - 4) Board Discussion & Decision
- 5. OTHER BUSINESS
- 6. ADJOURN

*indicates attachment

Lexington Architectural Review Board
Thursday, December 3, 2020 – 4:30 p.m.
Live Zoom E-meeting
Lexington City Hall
MINUTES

Architectural Review Board:

Present: C. Alexander, Chair
R. LeBlanc, Vice-chair
E. Teaff
J. Goyette
A. Bartenstein
B. Crawford, Alternate

City Staff:

Arne Glaeser, Planning Director
Bonnie Tombarge, Administrative Assistant

CALL TO ORDER

A. Glaeser called the meeting to order at 4:30 p.m. He opened with a statement saying that the due to the COVID-19 pandemic, the City is taking measures to limit attendance at public meetings. The Lexington City Council had approved an emergency ordinance allowing for public meetings to be held through real-time, electronic means. The meeting and packet were available on the City's website, the meeting is broadcasted to the City's Facebook page and the recording will be posted to Youtube the following day.

AGENDA:

Agenda was approved unanimously (J. Goyette/R. LeBlanc)

MINUTES:

Meeting minutes from November 19, 2020 were approved unanimously (R. LeBlanc/E. Teaff).

CITIZENS' COMMENTS ON MATTERS NOT ON THE AGENDA:

None.

NEW BUSINESS:

- 1) **COA 2020-25: an application by Janie Harris for a Certificate of Appropriateness to approve a sign at 214 S. Main Street, Tax Map #23-1-164, owned by Manly Memorial Baptist Church**
- 2) Staff Report – The existing sign panel will be replaced with a sign made of metal and 14.1 square feet in size. It will be a 45 inch square sign and illuminated by an existing light fixture. It will be a red sign with white writing. The sign will have yellow and white borders around the red center and a black edge border. The proposed colors complement the wall sign that was approved in 2017. A. Bartenstein asked if the sign was the same on both sides and A. Glaeser said he assumed it was.
- 3) Applicant Statement – None
- 4) Public Comment – None
- 5) Board Discussion & Decision – **R. LeBlanc moved to approve the application as**

presented with an understanding that the sign is the same on both sides of the sign. E. Teaff seconded and the motion passed unanimously (5/0).

OTHER BUSINESS:

None

ADJOURN:

The meeting adjourned unanimously at 4:40 p.m.

C. Alexander, Chair Architectural Review Board

Project Name screening of mechanical units at First Baptist Church
Property Location 103 N. Main Street
Zoning C-1 (Commercial District (Central Business)) and Historic Downtown Preservation District
Owner/Applicant First Baptist Church / Reverend McKinley A. Williams

OVERVIEW OF REQUEST

This is an application to approve a Certificate of Appropriateness (COA) for the installation of fencing around all of the mechanical units for the First Baptist Church.

103 N. Main Street existing conditions (south side of building)



103 N. Main Street existing conditions (north side of building)



Zoning regulations require new mechanical units to be screened and the applicant requests approval for the installation of fencing to shield the mechanical units so they are not visible from a public way. It will be a wooden fence made of Appearance Grade Plus and Top Choice Treated lumber and installed with galvanized screws. The fence will be painted in the color Burnt Caramel (2010-6 Valspar).

ARB Considerations

Section 420-8.5.A. (Historic Downtown Preservation District) requires a Certificate of appropriateness. No improvement, structural or otherwise, in the Historic Downtown Preservation District shall be located, constructed, reconstructed, altered, repaired or demolished unless a permit therefor is issued by the Zoning Administrator. No such permit shall be issued unless a certificate of appropriateness is issued for such purpose by the Architectural Board and unless the location, construction, reconstruction, alteration, repair or demolition thereof otherwise complies with the requirements of the Building Code and other ordinances and laws applicable and relating thereto.

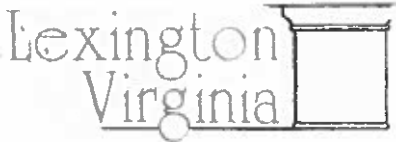
Section 420-8.6.B. (Historic Downtown Preservation District) directs the Architectural Review Board to consider the following factors to be evaluated before issuing a Certificate of Appropriateness (COA):

1. The historical or architectural value and significance of the building or structure and its relationship to or congruity with the historic value of the land, place or area in the Historic Downtown Preservation District upon which it is proposed to be located, constructed, reconstructed, altered or repaired.
2. The appropriateness of the exterior architectural features of such building or structure to such land, place or area and its relationship to or congruity with the exterior architectural features of other land, places, areas, buildings or structures in the Historic Downtown Preservation District and environs.
3. The general exterior design, arrangement, textures, materials, planting and color proposed to be used in the location, construction, alteration or repair of the building, structure or improvement and the types of window, exterior doors, lights, landscaping and parking viewed from a public street, public way or other public place and their relationship to or congruity with the other factors to be considered by the Board under this section.
4. Any applicable provisions of the city's design guidelines.

The Board shall take all of the above factors into consideration when considering the application. The Board shall not necessarily consider detailed designs, interior arrangement or features of a building or structure which are not subject to public view from a public street, public way or other public place and shall not impose any requirements except for the purpose of preventing developments incongruous with the historic aspects of the surroundings and the Historic Downtown Preservation District.

Staff Recommendation

Staff recommends approval of the proposed screening as it is required by the zoning ordinance.



www.lexingtonva.gov

Planning & Development Department

P.O. Box 922

300 East Washington Street

Lexington, Virginia 24450

Phone: (540) 462-3704 Fax: (540) 463-5310

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS – HISTORIC DISTRICT

Applicant¹

Name: REV. McKinley A. Williams Phone: (540) 463-4854

Company: FIRST BAPTIST CHURCH Fax: (540) 463-4854

Address: 103 N. MAIN ST. LEXINGTON VA 24450 Email: FIRSTBAPTISTCHURCHLEX@gmail.com

Applicant's Signature: McKinley A. Williams, PASTOR Date: 11/17/2020

Property Owner

Name: FIRST BAPTIST CHURCH Phone: 540-463-4854

Address: 103 N. MAIN ST. LEXINGTON VA 24450 Email: FIRSTBAPTISTCHURCHLEX@gmail.com

Owner's Signature: McKinley A. Williams, PASTOR Date: 11/17/2020

Architect/Designer

Name: _____ Phone: _____

Company: N/A Fax: _____

Address: _____ Email: _____

Administration

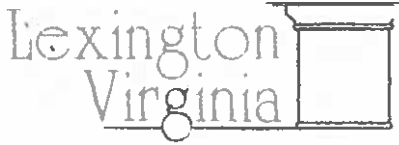
Application is hereby made to the Lexington Architectural Review Board for a Certificate of Appropriateness (COA) to make repairs, alterations, or improvements in the Historic District in accordance with Chapter 28, Article XVII and Article XVIII of the Lexington City Code.

This document shall constitute a valid COA upon its completion and execution by the Chairperson or Acting Chairperson of the Architectural Review Board. The recipient of a COA is responsible for obtaining any and all other certificates and permits required by the Code of the City of Lexington through the Office of the Planning and Development Administrator.

- 1. Prior to submitting an application, the applicant is required to meet with staff for a pre-application meeting.

*Fees Non Refundable





www.lexingtonva.gov

Planning & Development Department

P.O. Box 922

300 East Washington Street

Lexington, Virginia 24450

Phone: (540) 462-3704 Fax: (540) 463-5310

Proposal Information² (attach list of properties if request includes multiple properties)

Address (or location description): 103 North Main St, Lexington, VA 24450

Tax Map: _____ Deed Book and Page #: _____

Acreage: _____ Zoning (attach any existing conditions or proffers): _____

Property Doing Business As: Religious Institution

Historical Name of Building: First Baptist Church

Approximate Age of Building: 126 yrs Applicant seeking Federal Tax Credit: Yes No

2. Any application deemed incomplete by staff will not be accepted.

Alteration Description (complete a City Sign Permit Application for sign alterations)

I. Please check action(s) for which this COA is requested:

- Remodeling or renovation of the exterior of a building
- Total restoration of the exterior of a building
- Removal of any architectural element
- Painting of any building exterior
- Cleaning of wall surfaces or architectural elements
- Repair of all surfaces or architectural elements
- Any removal, alternation, repair, or construction of amenities such as fences or walls
- Demolition of part or all of an existing building
- Moving a building (complete Part III)
- Construction of a new building (complete Part III)
- Construction of any addition to an existing building (complete Part III)

II. For ALL projects, please attach the following:

- Photographs or drawings from the site showing adjoining structures, streets, and sidewalks
- Scale drawings of the improvements
- Detailed drawings of significant decorative or architectural elements
- Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties
- Samples of exterior materials and paint colors to be used

III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following:

- Dimensions, orientation, and acreage of each lot or plot to be built upon
- Layout of the project and its relation to surrounding structures
- Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities
- The size, shape, and location of existing and proposed construction on the parcel
- Location of walls, fences, and railings, and the indication of their height and the materials of their construction

SEE ATTACHED SHEET²



www.lexingtonva.gov

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P.O. Box 922
300 East Washington Street
Lexington, Virginia 24450
Phone: (540) 462-3704 Fax: (540) 463-5310

THIS SECTION TO BE COMPLETED BY STAFF ONLY

Application Fee: \$100 – Sign Permit Application Fee: \$50 Amount Paid: _____

Case Number: ARB-COA- 2020-26

Date Received: 12-1-2020 Received By: A. Glaeser

Staff Review

- Applicant’s project would meet all district requirements.
- Applicant fails to meet the district requirements.

Comments: _____

Planning and Development Director Date

Action by Architectural Review Board

- Approved
- Denied

Comments: _____

Chairperson, Architectural Review Board Date



*First Baptist Church
103 North Main Street
Lexington, VA 24450
The Reverend McKinley A. Williams, Pastor
(540)463-4854*

November 17, 2020

Dear Arne:

Greetings!

This letter comes as an attachment to our application for approval of coverings for our AC units housed on the property of the First Baptist Church, 103 North Main Street in Downtown Lexington. The covering will be placed on the Main Street and Henry Street side of the Church. I have attached pictorial view of the coverings. Each unit will have a separate covering. Paint will be administered on the coverings to coordinate with existing structure if needed. The following is attached :

Lowe's Estimate

*1-6-8 Appearance Grade Plus 2-4-8 Top Choice Treated (Lumber)
3/8 in x 3in Galv Lag Screw 3/8 in Hex Nut Galv*

Feel free to contact me at the number listed if there are any questions.

*Be Blessed Always,
McKinley A. Williams
The Reverend McKinley A. Williams*

QUOTE ESTIMATE

FENCE BUILDING

CONTACT: MILLER, CABOT
CUST #: 211650814

SALESPERSON: SNELSON, WESTON
SALES #: 2476300

PROJECT NUMBER: 649498251

DATE ESTIMATED: 11/10/20

QTY	ITEM #	ITEM DESCRIPTION	VEND PART #	PRICE
3	168495	1-6-8 APPEARANCE GRADE PLUS	1608AE	55.76
4	168930	2-4-8 TOP CHOICE TREATED #2 PR	2408P	22.28
0		ZERO COST MERCHANDISE IDENTIFI		0.00
6	13439	3/8-IN X 3-IN GALV LAG SCREW	812069	8.88
1	11196	3/8-IN HEX NUT GALVANIZED 25-C	HN38GA	5.45
TOTAL FOR ITEMS				92.37
FREIGHT CHARGES				0.00
DELIVERY CHARGES				0.00
TAX AMOUNT				4.90
TOTAL ESTIMATE				97.27

This Quote is valid until 12/10/20.

MANAGER SIGNATURE

DATE

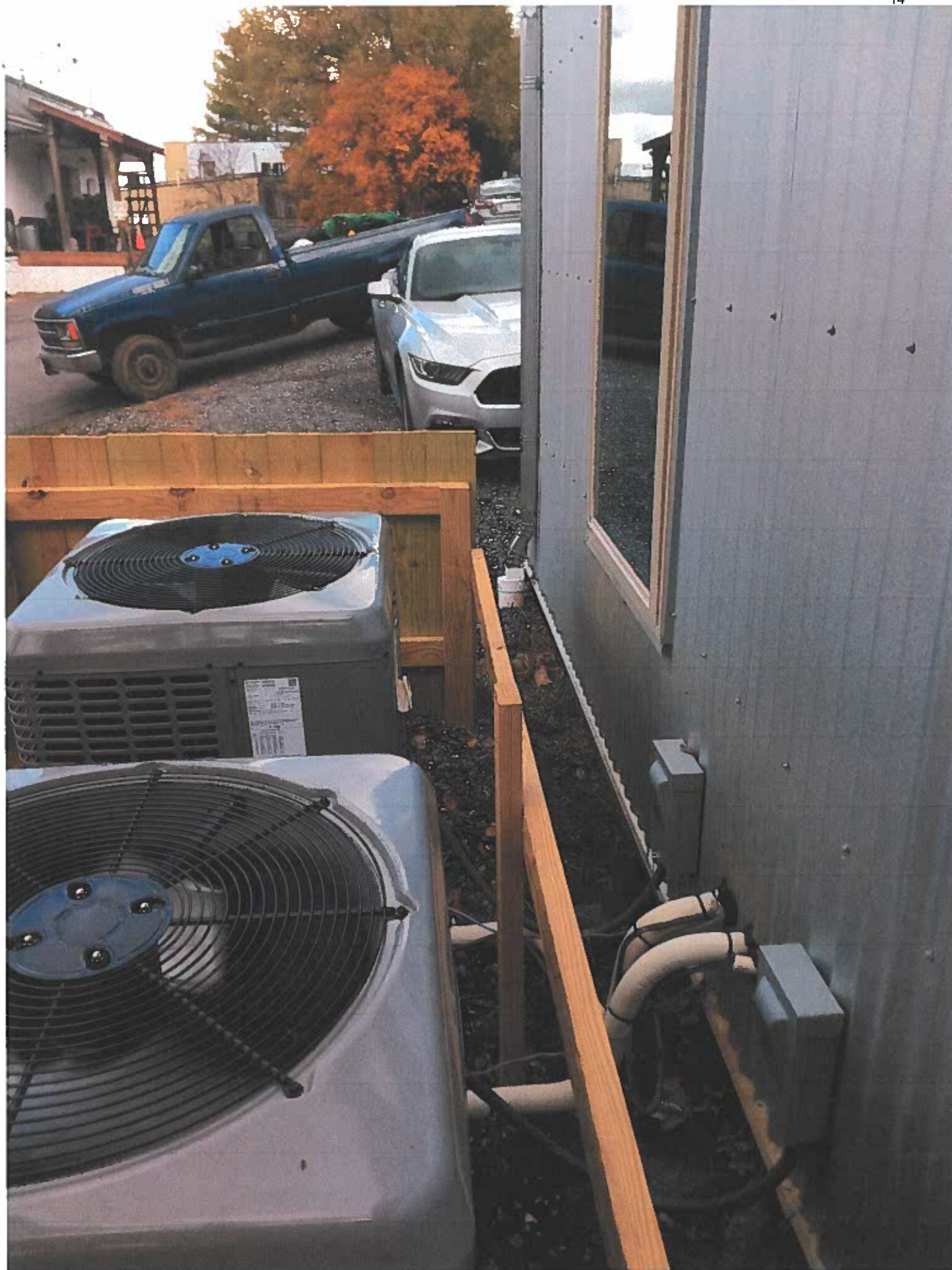
THIS ESTIMATE IS NOT VALID WITHOUT MANAGER'S SIGNATURE.

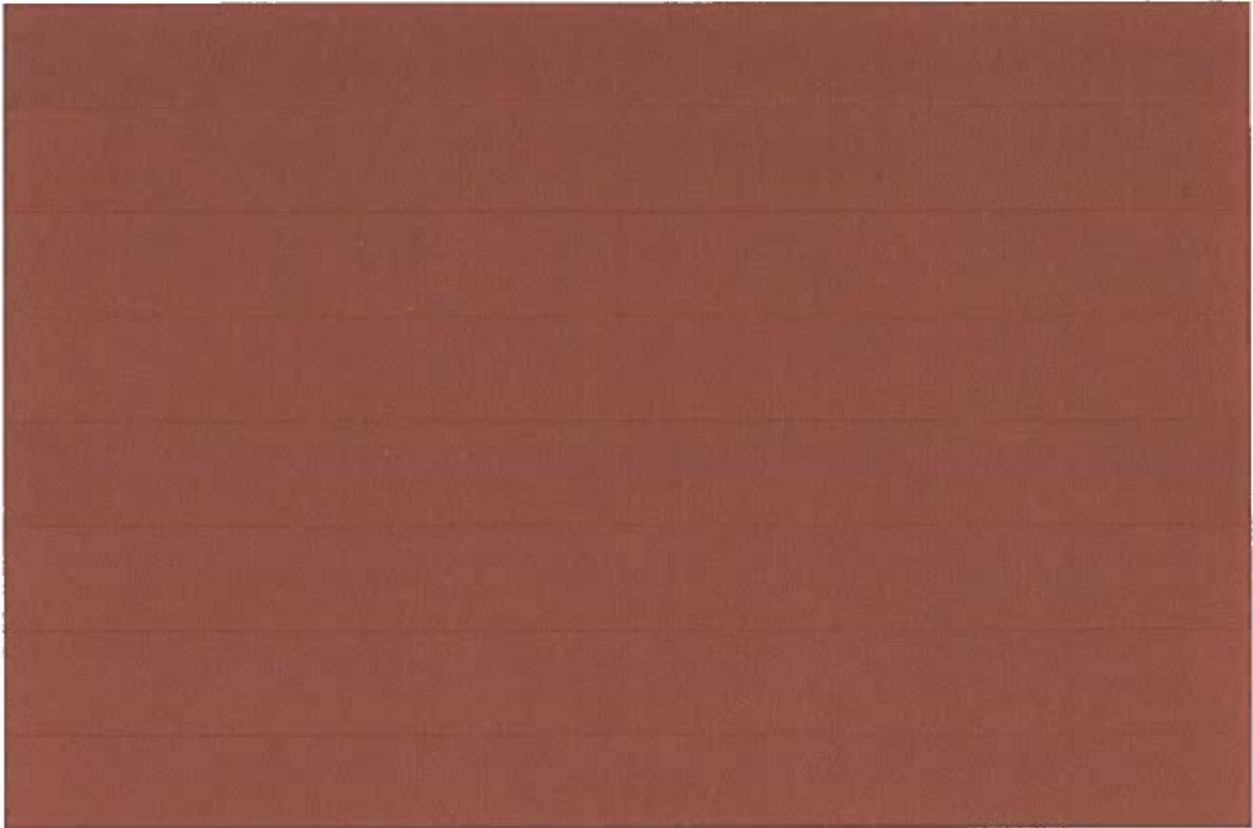
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