

www.lexingtonva.gov

Planning & Development Department
300 East Washington Street
Lexington, Virginia 24450
Phone: (540) 462-3704 Fax: (540) 463-5310

TENT PERMIT APPLICATION

Applicant1

Name: Phone:

Company: Fax:

Address: Email:

Applicant's Signature: Date:

Proposal Information2

Address (or location description):

Property Owner's Name: Phone:

Contractor's Name: Phone:

Contractor's Address:

License Type: Class A B C State License Number:

Date of Installation: Date of removal: Number of Days Used:

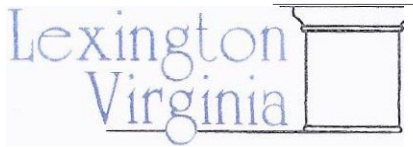
Describe the tent(s) to be used at this location:

Table with 3 columns: Length, Width, TOTAL Square Feet. Includes multiplication symbols and 'X' markers for rows.

Cost of Job: \$ Proposed occupant load:

Describe the use of the tent(s):

Will the tent have sides? Yes No Will there be stages or platforms? Yes No



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Additional Information Required

The following PDF documents **MUST** be submitted with this application:

- Detailed Site Plan identifying proposed tent;
- Flame Resistance Certification for each tent;
- Interior floor plan detailing the proposed exits, path of egress, seating, heating & electrical equipment;
- Location of Fire Extinguishers;
- Location of Emergency Lighting/Exit Sign(s);
- Layout of Cooking Equipment³.
- Attach ABC permit if applicable.

1. *Prior to submitting an application, the applicant is required to meet with staff for a pre-application meeting.*
2. *Any application deemed incomplete by staff will not be accepted.*
3. *Cooking equipment requires a segregated tent.*

THIS SECTION TO BE COMPLETED BY STAFF ONLY

Date Received: _____

Approval: _____ Date: _____