



LEXINGTON ARCHITECTURAL REVIEW BOARD

Thursday, August 18, 2022 at 5:00 P.M.
 Second Floor Conference Room, Lexington City Hall
 300 E. Washington Street, Lexington, VA

AGENDA

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES:
 - A. August 4, 2022 Minutes*
4. NEW BUSINESS:
 - A. Elect Chairperson**
 - 1) Nominations
 - 2) Motion & Vote
 - B. Elect Vice-chairperson**
 - 1) Nominations
 - 2) Motion & Vote
 - C. COA 2022-18: an application by Taylor Woody, Jr. for a Certificate of Appropriateness for a new projecting sign for Rockbridge Area Social Services at 20 East Preston Street, Tax Map # 23-1-166, owned by Taylor Woody, Jr.**
 - 1) Staff Report*
 - 2) Applicant Statement
 - 3) Public Comment
 - 4) Board Discussion & Decision
 - D. COA 2022-19: an application by David Stull for a Certificate of Appropriateness for a new projecting sign at 25 ½ West Washington Street, Tax Map #16-1-50, owned by Ewing Properties, LLC.**
 - 1) Staff Report*
 - 2) Applicant Statement
 - 3) Public Comment
 - 4) Board Discussion & Decision
5. OTHER BUSINESS
6. ADJOURN

*indicates attachment

Lexington Architectural Review Board
Thursday, August 4, 2022 – 5:00 p.m.
Second Floor Conference Room
Lexington City Hall
MINUTES

Architectural Review Board:

Present: C. Alexander, Chair
A. Bartenstein
E. Teaff
B. Crawford, Alternate

City Staff:

Arne Glaeser, Planning Director
Kate Beard, Administrative Assistant

Absent: J. Goyette
R. LeBlanc, Vice-Chair

CALL TO ORDER:

Chair Alexander called the meeting to order at 5:01 p.m.

AGENDA:

E. Teaff moved to place the elections of Chair and Vice-Chair at the end of the New Business section of the agenda and A. Bartenstein seconded. The agenda was unanimously approved with that amendment.

MINUTES:

The minutes from the July 21, 2022 meeting were unanimously approved as presented. (A. Bartenstein / E. Teaff)

CITIZENS' COMMENTS ON MATTERS NOT ON THE AGENDA:

None

NEW BUSINESS:

A. COA 2022-16: an application by Sarah Dyer for T-Mobile for a Certificate of Appropriateness for new signage for the Purveyors on Main business at 29 South Main Street, Tax Map # 23-1-77, owned by Robert Agnor.

- 1) Staff Report – This is an application to approve a Certificate of Appropriateness (COA) for a new projecting sign and hanging sign for the Purveyors on Main business at 29 South Main Street. The proposed projecting sign, to be located at the front of the building, is a 45” by 28” oval sign made of illuminate with white lettering and graphics on a black background and hung from the existing bracket. The proposed hanging sign, to be located under the roof covering the rear entrance to the building, is a 41” by 13” rectangular aluminum sign in black and white. Neither sign will be illuminated. Sign graphic and mounting hardware details are included in the application. Staff finds the proposed improvements meet the zoning criteria.
- 2) Applicant Statement – In response to questions from C. Alexander, the applicant, Sarah Dyer, confirmed the projecting sign at the front of the building would be hung from the

existing sign bracket and clarified the proposed location of the hanging sign at the rear of the building.

- 3) Public Comment – None
- 4) Board Discussion & Decision – **C. Alexander moved to approve the application as presented. E. Teaff seconded and the motion passed unanimously. (4-0)**

B. COA 2022-17: an application by Trevania Cottrill for a Certificate of Appropriateness for the installation of a weather/traffic camera on the roof of the Bank of the James building at 45 South Main Street, Tax Map #23-1-82, owned by Bank of the James.

- 1) Staff Report – This is an application to approve a Certificate of Appropriateness (COA) for the already installed WMVision WxVision Model Pro2PTZ weather camera on the roof of the Bank of the James building at 45 South Main Street. The applicant describes the camera as a small, IP based, pan and tilt camera mounted on a galvanized pole. The camera rotates 360 degrees and can tilt up and down. The pole is on a non-penetrating mount on the roof of the building. The camera and mounting plate are 10 inches long, 8 inches high, and 5 inches wide. It is made of aluminum and painted white. The mounting pole is 2.5 inches in diameter, 9 feet tall and gray in color. The skycam feed is used by WSET. The camera location was chosen to provide a good view of the downtown area and to promote Lexington to WSET viewers. A. Glaeser noted the only zoning criteria is the 45’ maximum height requirement, which is not exceeded in this case. That being the case, staff finds the proposal meets zoning criteria.
- 2) Applicant Statement – The applicant, Trevania Cottrill, was present, as was Bob Chapman, CEO of the Bank of the James. C. Alexander asked how the height had been determined when the camera was placed and Ms. Cottrill responded the engineer determined the height necessary to get a view of the city. C. Alexander then asked if the camera had received any sort of permitting from the City given that an engineer was necessary to place and mount the camera. Director Glaeser stated the City had not received any applications for permitting prior to the camera’s installation. Mr. Chapman apologized to the Board saying this was a classic case of “cart before the horse.” He indicated the Bank had been excited by the prospect of showcasing Lexington when WSET proposed the skycam and the lack of appropriate communication with the City was an honest oversight. A. Bartenstein asked if there was any precedent for a similar camera in the City and A. Glaeser replied he was not aware of any. Responding to a question from C. Alexander, Ms. Cottrill confirmed there was nothing else on the roof to which the camera could be mounted. A. Glaeser asked if the camera could be installed in a less obtrusive manner and Ms. Cottrill said she could ask the engineer if there were other options. Board Members Bartenstein and Alexander commented on the very visible location of the camera and its similarity to surveillance equipment. Mr. Chapman indicated the camera was used by WSET during the weather report, that the station has similar live feeds from Roanoke, Smith Mountain Lake and Danville, and that the camera placement was meant to capture the skyline. E. Teaff said that when she checked the live feed online people were visible in the frame. C. Alexander stated that her objection was not to the size of the camera but to the size of the mounting apparatus which seemed over-engineered given the camera’s size. Director Glaeser pointed out that the Historic District Design Guidelines specify “antennae, satellite dishes,

and solar panels can be located on rooftop locations not visible from the public right-of-way.” C. Alexander asked if the camera was meant to be permanent and Mr. Chapman stated they had a 5 year contract. When asked if the camera feed was being recorded, neither Ms. Cottrill nor Mr. Chapman knew the answer. Mr. Chapman suggested tabling the application to allow them to get answers to some of the Board’s questions. He asked if the Board could provide some guidance as to what type of mounting would be acceptable. Director Glaeser said that, at a minimum, the camera should be less visible from the street. He said that should the engineer find another location for the camera, photo simulations of the camera’s appearance from the street or an actual mock-up of the proposed mounting would be very helpful for the Board to review.

- 3) Public Comment – None
- 4) Board Discussion & Decision – **C. Alexander moved to request more information from the applicant relative to the possibility of viable alternatives to the camera’s placement on the roof or mounting type that would more closely comply with the guidelines specifying such an appurtenance not be visible from the public right-of-way. She added the Board would be open to considering different placement on the roof and different camera height and would appreciate additional photographs, sketches and/or something mocked-up in the field. Mr. Chapman requested and received confirmation that the operation of the camera could continue in the meantime. C. Alexander amended the motion to request that the applicant provide the additional information within 30 days. E. Teaff seconded and the motion passed unanimously. (4-0)**

OTHER BUSINESS:

A. Glaeser said the Board would next meet on August 18th to review 2 COA applications. He also reported that he had received a call from the company working with T-Mobile to add to the antennae on the roof of the Gin Hotel reporting that they have been able to convince T-Mobile to investigate some type of stealth structure that could house not just the additional antennae being requested but the 8 existing antennae also. C. Alexander indicated that one of her concerns with the Bank of the James application was that other entities could conceivably become interested in locating telecommunications facilities and the like on the building. B. Crawford asked if the Design Guidelines ought to be revisited to which A. Glaeser replied that the guidelines had served the Board well with the camera application.

There was continued discussion of the camera application. At E. Teaff’s request, the Board viewed the live feed from the WSET website. E. Teaff remarked that the camera view had changed since she visited the site the previous day at which time people on the street had been visible. At the time of the Board’s viewing, the camera was aimed at the skyline and took in some of the downtown rooftops. E. Teaff added that WDBJ has a similar camera on top of the hospital which is aimed to the west.

C. Alexander moved to postpone the elections for Chair and Vice-Chair until the next meeting to allow input from a greater number of Board Members. B. Crawford seconded and the motion passed unanimously. (4-0)

ADJOURN:

The meeting adjourned unanimously at 5:47 p.m. (E. Teaff / C. Alexander)

C. Alexander, Chair, Architectural Review Board

Lexington, VA Historic Downtown Preservation District COA
COA 2022-18 20 E. Preston Street New Sign

Project Name	Rockbridge Area Social Services New Sign
Property Location	20 E. Preston Street
Zoning	C-1 (Commercial District (Central Business)) and Historic Downtown Preservation District
Owner/Applicant	Taylor Woody, Jr. / Taylor Woody, Jr.

OVERVIEW OF REQUEST

This is an application to approve a Certificate of Appropriateness (COA) for a new wall sign for the Rockbridge Area Social Services at 20 East Preston Street.

20 East Preston Street existing conditions



The proposed wall sign is a 3 sf (36" x 12" x 19mm) made of single-sided, expanded PVC with laminated vinyl applied to the front and sealed edges. It will feature graphics and lettering in red, gold and black on a white background to match the existing Rockbridge Area Social Services projecting sign. The applicant has submitted two sign options for consideration. The first, preferred option includes a gold band across bottom portion of the sign. The second option does not include the gold band. Additional sign details are included in the application.

ARB Considerations

Section 420-8.5.A. (Historic Downtown Preservation District) requires a Certificate of appropriateness. No improvement, structural or otherwise, in the Historic Downtown Preservation District shall be located, constructed, reconstructed, altered, repaired or demolished unless a permit therefor is issued by the Zoning Administrator. No such permit shall be issued unless a certificate of appropriateness is issued for such purpose by the Architectural Board and unless the location, construction, reconstruction, alteration, repair or demolition thereof otherwise complies with the requirements of the Building Code and other ordinances and laws applicable and relating thereto.

Section 420-8.6.B. (Historic Downtown Preservation District) directs the Architectural Review Board to consider the following factors to be evaluated before issuing a Certificate of Appropriateness (COA):

1. The historical or architectural value and significance of the building or structure and its relationship to or congruity with the historic value of the land, place or area in the Historic Downtown Preservation District upon which it is proposed to be located, constructed, reconstructed, altered or repaired.
2. The appropriateness of the exterior architectural features of such building or structure to such land, place or area and its relationship to or congruity with the exterior architectural features of other land, places, areas, buildings or structures in the Historic Downtown Preservation District and environs.
3. The general exterior design, arrangement, textures, materials, planting and color proposed to be used in the location, construction, alteration or repair of the building, structure or improvement and the types of window, exterior doors, lights, landscaping and parking viewed from a public street, public way or other public place and their relationship to or congruity with the other factors to be considered by the Board under this section.
4. Any applicable provisions of the City's Design Guidelines.

(Applicable sections of the Lexington Design Guidelines are:

Section IX.A & B Guidelines for Signs. on page IX-1)

<https://www.lexingtonva.gov/home/showpublisheddocument/1506/637661128242230000>

Section 420-8.10. (Historic Downtown Preservation District) states that the Board shall prescribe the character, type, color and materials used in the erection, posting, display or maintenance of signs permitted in the Historic Downtown Preservation District, and, in so doing, the Board shall give due consideration to the purposes of such signs and require that they be in harmony with the exterior general design, arrangement, textures, materials, color and use of the building or structure on or at

which they are erected, posted, displayed or maintained and congruous with the purposes and objectives declared in 420-151, without defeating the purpose for which such signs are intended.

The Board shall take all of the above factors into consideration when considering the application. The Board shall not necessarily consider detailed designs, interior arrangement or features of a building or structure which are not subject to public view from a public street, public way or other public place and shall not impose any requirements except for the purpose of preventing developments incongruous with the historic aspects of the surroundings and the Historic Downtown Preservation District.

Staff Comment

Staff finds the proposed improvements meet the zoning criteria.



www.lexingtonva.gov

Planning & Development Department
300 East Washington Street
Lexington, Virginia 24450
Phone: (540) 462-3704 Fax: (540) 463-5310

SIGN PERMIT APPLICATION

Applicant¹

Name: T.G. Woody Jr Phone: 817-5981
 Company: Woody Building Fax: _____
 Address: 20 E. Preston St Email: tgwoody2@gmail.com
 Applicant's Signature: T. G. Woody Date: 8-3-22

Property Owner

Name: T. G. Woody Jr Phone: 817-5981
 Address: _____ Email: _____
 Owner's Signature: _____ Date: _____

Sign Contractor

Name: Donelle Jewell Phone: 540-460-2045
 Company: DDGA&I, LLC Fax: _____
 Address: 94 Little House Ln, Lex Email: donelles88@mac.com

Proposal Information²

Address (or location description): 20 Preston St
 Tax Map: _____ Deed Book and Page #: _____
 Acreage: _____ Zoning (attach any existing conditions or proffers): _____
 Property Doing Business As: _____

Overlay District:

- Historic (requires Architectural Review Board review and approval)
 Entrance Corridor (requires Planning Commission review and approval)
 None (requires Planning and Development Department review and approval only)

1. Prior to submitting an application, the applicant is required to meet with staff for a pre-application meeting.
2. Any application deemed incomplete by staff will not be accepted.



www.lexingtonva.gov

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 300 East Washington Street
 Lexington, Virginia 24450
 Phone: (540) 462-3704 Fax: (540) 463-5310

Sign Information

	<u>Sign Type</u>	<u>Square Feet</u>	<u>Width</u>	<u>Height</u>
Sign 1	<u>Wall mount</u>	<u>3</u>	<u>36"</u>	<u>12"</u>
Sign 2	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Sign 3	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Street Frontage (width) of business space in feet

Street Frontage (width) of building in feet

Are other signs currently displayed on the same building? Yes No

If "Yes", please provide the size of each existing building sign that is to remain.

Width 20" Height 22"

Width Height

If a projecting sign, clearance from sidewalk: 8'+ feet

What materials will be used? Expanded PVC, digital vinyl decals with UV laminate, Sealant for edges

Will the sign be illuminated? Yes No

Please attach a sketch of sign(s) and samples showing the following:

- Dimensions of sign
- Lettering style and size
- How colors will be used
- Photo showing building and adjoining structures
- Exact wording layout of sign
- Paint samples
- Style of bracket, stand, and/or awning



Planning & Development Department
300 East Washington Street
Lexington, Virginia 24450
Phone: (540) 462-3704 Fax: (540) 463-5310

www.lexingtonva.gov

THIS SECTION TO BE COMPLETED BY STAFF ONLY

Application Fee: \$60 Amount Paid: \$60 Case Number: HD COA - 2022 - 18

Date Received: 8/3/22 Received By: Kati Beard

Staff Review (non-Entrance Corridor or Historic District signs)

Approved

Denied

Comments: _____

Planning and Development Director _____ Date

Action by Planning Commission (Entrance Corridor Signs)

Approved

Denied

Comments: _____

Chairperson, Planning Commission _____ Date

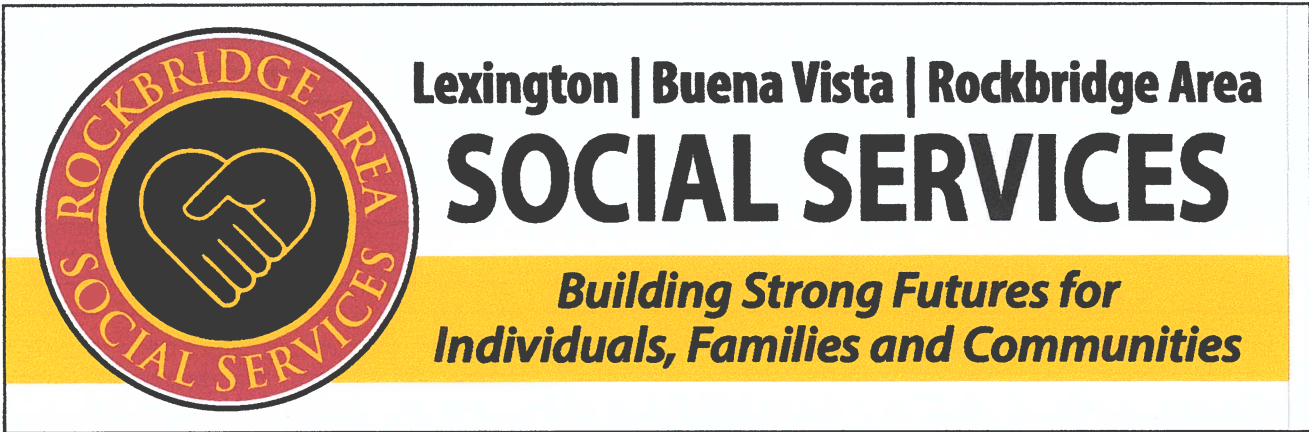
Action by Architectural Review Board (Historic District Signs)

Approved

Denied

Comments: _____

Chairperson, Architectural Review Board _____ Date



12"

32"



ROCKBRIDGE AREA SOCIAL SERVICES

Taylor Woody

WALL MOUNT:

36" x 12" x 19mm (3 sq. ft.)
single-sided, expanded PVC,
laminated vinyl applied to front,
edges sealed. Red, Gold, Black
on white background

Prepared by

Donelle DeWitt
Graphic Arts & Illustration, LLC
 A Local Professional Design Studio
Logo Design, Desktop Publishing, Signs, Banners & more
 Cell: 540-460-2045
 donelle888@mac.com

Opt. 2

13



Lexington | Buena Vista | Rockbridge Area

SOCIAL SERVICES

*Building Strong Futures for
Individuals, Families and Communities*

12'

32'



ROCKBRIDGE AREA SOCIAL SERVICES

Taylor Woody

WALL MOUNT:

36" x 12" x 19mm (3 sq. ft.)
single-sided, expanded PVC,
laminated vinyl applied to front,
edges sealed. Red, Gold, Black
on white background

Prepared by



Donelle DeWitt
Graphic Arts &
Illustration, LLC
A Local Professional
Design Studio

*Logo Design, Desktop Publishing,
Signs, Banners & more*

Cell: 540-460-2045
donelle888@mac.com

**Lexington, VA Historic Downtown Preservation District COA
COA 2022-19 25 ½ W. Washington Street New Sign**

Project Name	New Projecting Sign at 25 ½ West Washington Street
Property Location	25 ½ West Washington Street
Zoning	C-1 (Commercial District (Central Business)) and Historic Downtown Preservation District
Owner/Applicant	Ewing Properties, LLC. / David Stull

OVERVIEW OF REQUEST

This is an application to approve a Certificate of Appropriateness (COA) for a new projecting sign in the alley to the left of 25 West Washington Street. The applicant has installed an AC unit on the side of the building which can be seen from the public right-of-way. The proposed projecting sign is to be located on the alley side of the building to act as a screen for the AC unit.

25 West Washington Street existing conditions



The sign would be a 30” by 45” by 6mm and made of single-sided, black composite board (aluminum over plastic core) with tan cut vinyl applied to the front and a liquid UV laminate applied to seal and slow fading. The sign will be mounted to the side of the building with plain black metal brackets. It

**Lexington, VA Historic Downtown Preservation District COA
COA 2022-19 25 ½ W. Washington Street New Sign**

will mark the address for the 3 apartments located in the building and will block the view of the AC unit. Additional sign details are included in the application.

ARB Considerations

Section 420-8.5.A. (Historic Downtown Preservation District) requires a Certificate of appropriateness. No improvement, structural or otherwise, in the Historic Downtown Preservation District shall be located, constructed, reconstructed, altered, repaired or demolished unless a permit therefor is issued by the Zoning Administrator. No such permit shall be issued unless a certificate of appropriateness is issued for such purpose by the Architectural Board and unless the location, construction, reconstruction, alteration, repair or demolition thereof otherwise complies with the requirements of the Building Code and other ordinances and laws applicable and relating thereto.

Section 420-8.6.B. (Historic Downtown Preservation District) directs the Architectural Review Board to consider the following factors to be evaluated before issuing a Certificate of Appropriateness (COA):

1. The historical or architectural value and significance of the building or structure and its relationship to or congruity with the historic value of the land, place or area in the Historic Downtown Preservation District upon which it is proposed to be located, constructed, reconstructed, altered or repaired.
2. The appropriateness of the exterior architectural features of such building or structure to such land, place or area and its relationship to or congruity with the exterior architectural features of other land, places, areas, buildings or structures in the Historic Downtown Preservation District and environs.
3. The general exterior design, arrangement, textures, materials, planting and color proposed to be used in the location, construction, alteration or repair of the building, structure or improvement and the types of window, exterior doors, lights, landscaping and parking viewed from a public street, public way or other public place and their relationship to or congruity with the other factors to be considered by the Board under this section.
4. Any applicable provisions of the City's Design Guidelines.

(Applicable sections of the Lexington Design Guidelines are:
Section IX.A & B Guidelines for Signs. on page IX-1)

<https://www.lexingtonva.gov/home/showpublisheddocument/1506/637661128242230000>

Section 420-8.10. (Historic Downtown Preservation District) states that the Board shall prescribe the character, type, color and materials used in the erection, posting, display or maintenance of signs permitted in the Historic Downtown Preservation District, and, in so doing, the Board shall give due consideration to the purposes of such signs and require that they be in harmony with the exterior general design, arrangement, textures, materials, color and use of the building or structure on or at which they are erected, posted, displayed or maintained and congruous with the purposes and objectives declared in 420-151, without defeating the purpose for which such signs are intended.

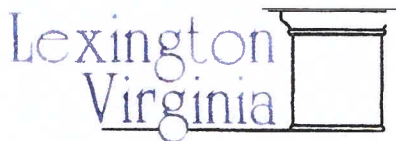
The Board shall take all of the above factors into consideration when considering the application. The Board shall not necessarily consider detailed designs, interior arrangement or features of a building or

**Lexington, VA Historic Downtown Preservation District COA
COA 2022-19 25 ½ W. Washington Street New Sign**

structure which are not subject to public view from a public street, public way or other public place and shall not impose any requirements except for the purpose of preventing developments incongruous with the historic aspects of the surroundings and the Historic Downtown Preservation District.

Staff Comment

Staff finds the proposed improvements meet the zoning criteria. The Fire Marshal has requested that the sign have a minimum of 80 inches height clearance.



www.lexingtonva.gov

Planning & Development Department
 300 East Washington Street
 Lexington, Virginia 24450
 Phone: (540) 462-3704 Fax: (540) 463-5310

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS – HISTORIC DISTRICT

Applicant¹

Name: David Stull Phone: (540) 460-1111

Company: Sterling Properties Fax: _____

Address: 21 West Nelson Street, Lex. Email: dauidstull32@gmail

Applicant's Signature: [Signature] Date: _____

Property Owner

Name: Erving Properties, LLC Phone: _____

Address: 5 Westside Court, Lex Email: _____

Owner's Signature: [Signature] Date: 7-29-22

Architect/Designer/Signmaker

Name: Donelle DeWitt Phone: 540-460-2045

Company: DDGA&I, LLC Fax: _____

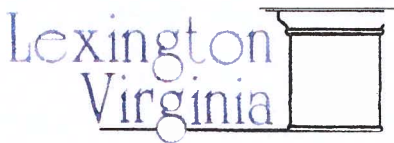
Address: 94 Little House Ln., Lex Email: donelle885@mac.com

Administration

Application is hereby made to the Lexington Architectural Review Board for a Certificate of Appropriateness (COA) to make repairs, alterations, or improvements in the Historic District in accordance with Chapter 28, Article XVII and Article XVIII of the Lexington City Code.

This document shall constitute a valid COA upon its completion and execution by the Chairperson or Acting Chairperson of the Architectural Review Board. The recipient of a COA is responsible for obtaining any and all other certificates and permits required by the Code of the City of Lexington through the Office of the Planning and Development Administrator.

1. Prior to submitting an application, the applicant is required to meet with staff for a pre-application meeting.



Planning & Development Department
 300 East Washington Street
 Lexington, Virginia 24450
 Phone: (540) 462-3704 Fax: (540) 463-5310

www.lexingtonva.gov

Proposal Information² (attach list of properties if request includes multiple properties)

Address (or location description): 25 1/2 Washington St (alley)

Tax Map: _____ Deed Book and Page #: _____

Acreage: _____ Zoning (attach any existing conditions or proffers): _____

Property Doing Business As: _____

Historical Name of Building: _____

Approximate Age of Building: _____ Applicant seeking Federal Tax Credit: Yes No

2. Any application deemed incomplete by staff will not be accepted.

Alteration Description (complete a City Sign Permit Application for sign alterations)

I. Please check action(s) for which this COA is requested:

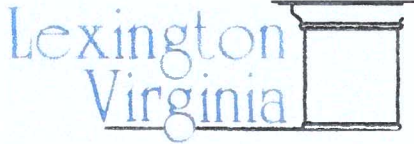
- Remodeling or renovation of the exterior of a building *blocking AC units from view*
- Total restoration of the exterior of a building
- Removal of any architectural element
- Painting of any building exterior *painting white PVC pipes to brick red*
- Cleaning of wall surfaces or architectural elements
- Repair of all surfaces or architectural elements
- Any removal, alternation, repair, or construction of amenities such as fences or walls
- Demolition of part or all of an existing building
- Moving a building (complete Part III)
- Construction of a new building (complete Part III)
- Construction of any addition to an existing building (complete Part III)

II. For **ALL** projects, please attach the following:

- Photographs or drawings from the site showing adjoining structures, streets, and sidewalks
- Scale drawings of the improvements
- Detailed drawings of significant decorative or architectural elements
- Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties
- Samples of exterior materials and paint colors to be used

III. For **NEW CONSTRUCTION**, please provide the above attachments in addition to the following:

- Dimensions, orientation, and acreage of each lot or plot to be built upon
- Layout of the project and its relation to surrounding structures
- Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities
- The size, shape, and location of existing and proposed construction on the parcel
- Location of walls, fences, and railings, and the indication of their height and the materials of their construction



www.lexingtonva.gov

Planning & Development Department

P.O. Box 922

300 East Washington Street

Lexington, Virginia 24450

Phone: (540) 462-3704 Fax: (540) 463-5310

Sign Information

	<u>Sign Type</u>	<u>Square Feet</u>	<u>Width</u>	<u>Height</u>
Sign 1	<u>projecting</u>	<u>9.375 sq ft</u>	<u>30"</u>	<u>45"</u>
Sign 2	_____	_____	_____	_____
Sign 3	_____	_____	_____	_____

Street Frontage (width) of business space in feet _____

Street Frontage (width) of building in feet _____

Are other signs currently displayed on the same building? Yes No *Walker Prog.*

If "Yes", please provide the size of each existing building sign that is to remain.

Width 36" Height 26"

Width _____ Height _____

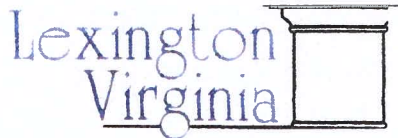
If a projecting sign, clearance from sidewalk: ~~projecting~~ over 8' feet

What materials will be used? ~~projecting~~ composite board, cut vinyl lettering, metal wall brackets

Will the sign be illuminated? Yes No

Please attach a sketch of sign(s) and samples showing the following:

- Dimensions of sign
- Lettering style and size
- How colors will be used
- Photo showing building and adjoining structures
- Exact wording layout of sign
- Paint samples
- Style of bracket, stand, and/or awning



Planning & Development Department
300 East Washington Street
Lexington, Virginia 24450
Phone: (540) 462-3704 Fax: (540) 463-5310

www.lexingtonva.gov

THIS SECTION TO BE COMPLETED BY STAFF ONLY

Application Fee: ~~\$100~~^{\$120} – Sign Permit Application Fee: ~~\$50~~^{\$60} Amount Paid: \$60

Case Number: ~~ARB-COA-~~^{AD} 2022 - 19

Date Received: 8/3/2022 Received By: Kate Beard

Staff Review

- Applicant's project would meet all district requirements.
- Applicant fails to meet the district requirements.

Comments: _____

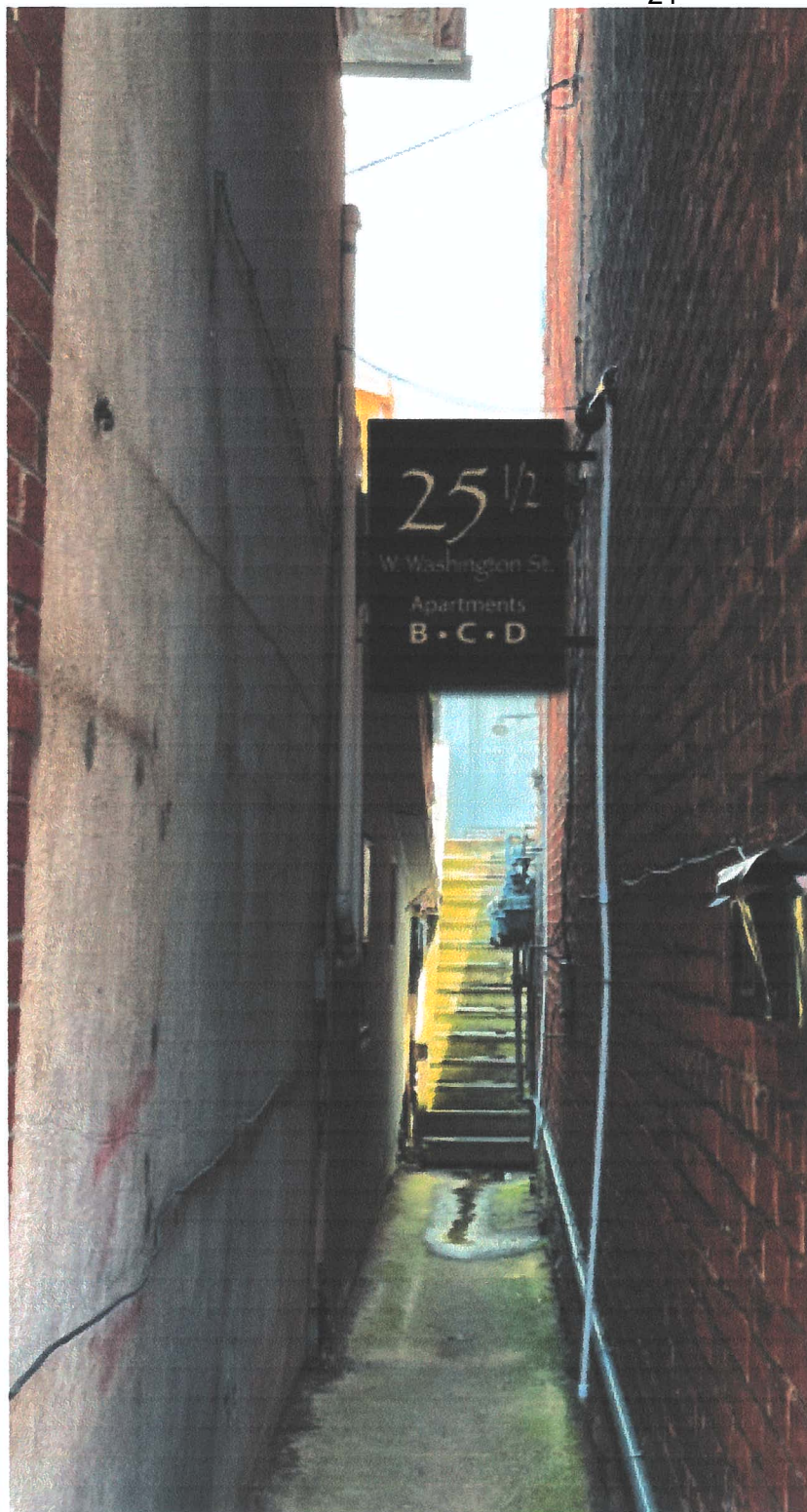
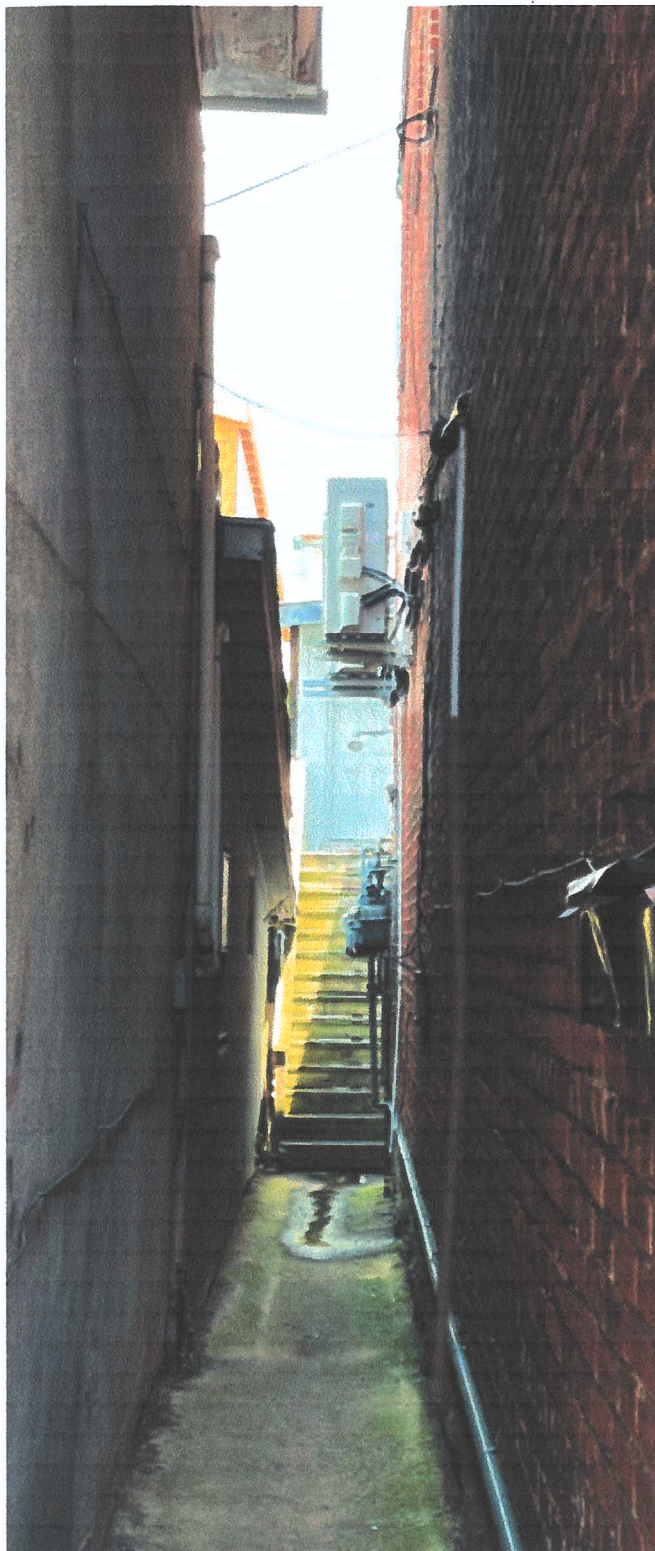
Planning and Development Director Date

Action by Architectural Review Board

- Approved
- Denied

Comments: _____

Chairperson, Architectural Review Board Date



Prepared by



Donelle DeWitt
Graphic Arts &
Illustration, LLC
A Local Professional
Design Studio

Logo Design, Desktop Publishing,
Signs, Banners & more

Cell: 540-460-2045
donelle888@mac.com

25 1/2
West Washington

**BLIND OPTION:****30" x 45" x 6mm**

single-sided, black composite board (aluminum over plastic core), tan cut vinyl applied front side, liquid UV laminate applied to seal and slow fading. Plain black metal brackets to attach sign to wall.