

APPLICATION FOR PLANNED UNIT DEVELOPMENT OVERLAY DISTRICT

Applicant¹

Name: _____ Phone: _____

Company: _____ Fax: _____

Address: _____ Email: _____

Applicant's Signature: _____ Date: _____

Property Owner

Name: _____ Phone: _____

Address: _____ Email: _____

Owner's Signature: _____ Date: _____

Proposal Information² (attach list of properties if request includes multiple properties)

Address (or location description): _____

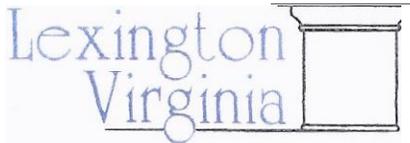
Tax Map: _____ Deed Book and Page #: _____

Acreage: _____ Current Zoning (attach any existing conditions or proffers): _____

Proposed Zoning (PUD if requesting PUD Overlay District)³: _____

Description of Proposal: _____

1. Prior to submitting an application, the applicant is required to meet with staff for a pre-application meeting.
2. Any application deemed incomplete by staff will not be accepted.
3. For conditional rezoning (request that includes proffered conditions) or planned unit development requests, please see additional submittal requirements on page 3 of this application. If not specifically required in the zoning ordinance, submitting a sketch plan or other visual detail of your request is highly encouraged.



www.lexingtonva.gov

Planning & Development Department
P.O. Box 922
300 East Washington Street
Lexington, Virginia 24450
Phone: (540) 462-3704 Fax: (540) 463-5310

Notice to Adjacent Property Owners

The City will give notice of public hearings to be held on the application to those persons who own property, any portion of which abuts the subject property, and all property which is directly across the street from any portion of the subject property, as determined by the City's real property tax records. This notice will give the date, time and place of the hearing, identify the property which is the subject of the application and give a brief description of the proposed action. Notices will be mailed a minimum of ten (10) days prior to the date of the scheduled public hearings.

Posting of the Property

The City will place a sign on the subject property which indicates that an action is pending. The sign will be located to be clearly visible from the street.

THIS SECTION TO BE COMPLETED BY STAFF ONLY

Application Fee: \$400+\$25/acre Amount Paid: _____
Case Number: PUD- _____ - _____

Date Received: _____ Received By: _____

Staff Review

Planning: _____ Public Works: _____
Police: _____ Fire/Rescue: _____

Public Hearings

Planning Commission

City Council

Legal Ad Dates: _____ Legal Ad Dates: _____
Adj. Property Notifications: _____ Adj. Property Notifications: _____
Public Hearing Date: _____ Public Hearing Date: _____
Action: _____ Action: _____



Planned Unit Development Overlay District

Applications for a Planned Unit Development (PUD) Overlay District permit shall be submitted in accordance with Article XIX, Planned Unit Development of the City of Lexington Zoning Ordinance. Pursuant to § 420-185.A, applications for a PUD permit shall be submitted as follows:

1. Prior to the formal submission of a proposed plan of development, the applicant or representative should confer with the Planning Director or designee concerning the proposed plan of development.
2. Following this pre-application review, the developer may apply for a PUD permit. The contents of the formal application shall be those required under Article XXII, §§ 420-220 and 420-221, of the City of Lexington Zoning Ordinance.
3. Drafts of legal documents which provide for the maintenance of common open space, streets, utilities or other facilities shall be submitted to staff prior to Planning Commission review. Final documents shall be submitted and approved by the City prior to the issuance of any permit.